

CHETCO FEDERAL CREDIT UNION
P.O. Box 3000 J, Harbor, OR 97415
Tel: 541.469.7700 or 800.237.8064

Branches Located in:
OR: Harbor, BHHS, Brookings, Gold Beach, Port Orford & Bandon
CA: Smith River, Crescent City, DNHS & Klamath

Employment Application

An Equal Opportunity Employer

All statements made by prospective applicants for employment on this application form will be checked for assurance. Chetco Federal Credit Union (hereafter called "CFCU") offers equal employment opportunities to all persons without regard to race, color, religion, age, marital or veterans' status, sex, national origin, disability, or any other legally protected status.

PLEASE PRINT

DATE: _____

NAME: _____ TELEPHONE: (____) _____
 Last First MI

ADDRESS: _____
 No. Street City State ZIP

PREVIOUS ADDRESS: _____
 No. Street City State ZIP

Are you 18 years of age or older? ___ YES ___ NO

If hired, can you provide written evidence that you are authorized to work in the U.S.? ___ YES ___ NO

Position applied for: _____

Do you have any friends or relatives that work for CFCU? ___ YES ___ NO

If yes whom? _____

Desired type of employment: ___ Full-time ___ Part-time Desired Wage: _____

Date available for work? _____

Can you travel if a job requires it? ___ YES ___ NO

EDUCATION: NAME/LOCATION COURSE YEARS DEGREE/DIPLOMA

Elementary: _____

High School: _____

College: _____

Technical: _____

Please provide any additional information such as special skills, licenses, certifications, training, management experience, equipment operation, or other qualifications you feel will be helpful us in considering your application:

U. S. MILITARY SERVICE: Branch of Service _____ Dates: _____
Rank and Type of Service: _____
Training/Experience: _____

NOTE TO APPLICANTS: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation has been given? ____ YES ____ NO

PERSONAL/PROFESSIONAL REFERENCES: (Do not include family members)

	<u>NAME</u>	<u>Phone number</u>	<u>Best time to call</u>	<u>Occupation</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

APPLICANTS STATEMENT:

I certify that the answers given are true and correct.

I give my authorization for Chetco Federal Credit Union to investigate any and all of the statements contained in this application for the sole purpose of acquiring employment with the credit union.

This application for employment shall be considered active for a period of time not to exceed 1 year. Any applicant wishing to be considered for employment beyond this period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by written document or by conduct unless such change is specifically acknowledge in writing by an authorized Executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of Chetco Federal Credit Union.

Signature of Applicant

Date

EMPLOYMENT HISTORY: Begin with your most current employment.

	<u>Company Name</u>	<u>Type of Work</u>	<u>Date of Employment</u>	<u>Wage</u>	<u>Reason for Leaving</u>
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____

Is there any information we would need about your name, or use of another name, for us to be able to check your work record? YES NO Please specify: _____

Employment References:

	<u>Company Name</u>	<u>Name of Supervisor</u>	<u>Telephone</u>	<u>May we contact for reference?</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

COMMENTS: Include explanations for any gap of employment.

SPECIALIZED SKILLS: List or summarize all job-related skills and qualifications acquired from employment or other experience.

Have you ever applied for a position with CFCU before? YES NO

Have you ever worked for CFCU before? YES NO

If yes, reason for leaving?

Have you ever been bonded? YES NO

Denied bonding? YES NO

If yes, state reason: _____

CHETCO FEDERAL CREDIT UNION
CONSUMER REPORT DISCLOSURE AND AUTHORIZATION

Subject: Fair Credit Reporting Act Disclosure

To assist us in making quality employment related decisions, Chetco Federal Credit Union may obtain and use consumer reports and make other appropriate inquiries in connection with your employment application. If you become employed by the credit union, the credit union reserves the right to make inquiries when appropriate, to evaluate you for promotion, reassignment, or retention as an employee.

AUTHORIZATION

By signing below I acknowledge receipt of a copy of the above disclosure and authorize the credit union to obtain and use consumer reports or make other inquiries as described in the disclosure.

Applicant's Full Name

Social Security Number

Applicant Date of Birth _____

Current Address: _____

City State Zip

Previous Address: _____

City State Zip

Applicant's Signature

Date